



HCL Return Form

1 Complete Form

Exchanges OR Returns:
Please **complete** this entire form (where applicable).
Include with your shipment.

2 Repack Products

Please properly pack and include all return items (and this completed form) with your return shipment.

3 Ship Back

Return your items to:
HENNA COLOR LAB
715 NW HOYT ST #4126
PORTLAND, OR 97208

Order Number: _____

Order Date: _____

Product(s) Ordered: _____

Return

NEW CUSTOMER? REPEAT CUSTOMER?

**Open items cannot be returned or exchanged.
We cannot accept returns or exchanges beyond 30 days.*

Brief reason/description for return: _____

Exchange

**Open items cannot be returned or exchanged.
We cannot accept returns or exchanges beyond 30 days.*

Description of desired exchange: _____

Authorize

(if exchanging and additional money is required for goods and/or shipping)

Full Name _____

Company _____

Address _____

City _____

State _____

Zip Code _____

Country _____

Phone _____

Email _____

Credit Card Type: _____

Credit Card Number: _____

Expiration Date (MM/YY): _____

CCV (security code on back/front): _____

Billing Name: _____

Billing Address: _____

I authorize Henna Color Lab™ to bill my credit card the appropriate amount for product replacement or shipping costs to complete this refund or exchange.

Signature _____

Date _____

*If you have any other questions about your return, please contact us at: 888-502-2510 | sales@hennacolorlab.com
General Returns & Refund Policy: We'll take back any unopened* HCL™ product for up to 30 Days from date ordered. We cannot accept returns for orders beyond 30 days. All approved refunds will have the original shipping subtracted from total. **Please Note:** "Free Shipped" orders will have true shipping costs subtracted from total. A 10% Restocking/Processing Fee of original price will be subtracted from total.

OFFICE USE ONLY	DATE: _____	APPROVED BY: _____
ACTION TAKEN: _____		